

# Pharmaceutical Benefits Scheme (PBS) – Requesting an authority

We understand having timely access to PBS-subsidised medicines can be critical to patient care. That's why it's important to ensure when requesting a new PBS authority in the Online PBS Authorities system (the system) that you don't edit an existing authority request. Instead, select either 'Request Authority' from the system homepage or the 'New Authority' or 'New Authority Same Patient' button from the Application Assessment Result screen of an existing PBS authority.

Editing an existing authority rather than selecting one of these options may result in a rejection when your patient attempts to have their prescription dispensed at an approved supplier.

The screenshot displays the 'Online PBS Authorities' system interface. At the top right, the 'Authority Unique Id' is 100000. Below this, a message states: 'Please select the page to revise and then select Revise Authority Application'. A dropdown menu labeled 'Please Select' is next to it, and a button labeled 'Revise Authority Application' is to the right. Below this section, there are four buttons: '< Back', 'Cancel Application', 'New Authority Same Patient', and 'New Authority'. The 'New Authority Same Patient' and 'New Authority' buttons are highlighted with a purple border. Below these buttons, the 'PBS Authorities' section is visible, featuring a photo of a healthcare professional and two buttons: 'Request Authority' and 'Search Authorities'. The 'Request Authority' button is also highlighted with a purple border.

## Further information

For more information about the **Online PBS Authorities system** visit [www.servicesaustralia.gov.au/hppbsauthorities](http://www.servicesaustralia.gov.au/hppbsauthorities)

Services Australia has a broad range of educational resources on the **Health Professional Education Resources** website. This includes simulations, podcast and an infographic on the Online PBS Authorities system. Visit <https://hpe.servicesaustralia.gov.au/pharmaceutical-benefits-scheme.html>

If you require additional assistance or have any queries, please email [authority.comms.change@servicesaustralia.gov.au](mailto:authority.comms.change@servicesaustralia.gov.au).